

Complexity made simple.

SharePoint Intranet Portals

Portal solutions and processes automation

In every modern company competitive management relies on process model, in which all the activities are predefined, optimized and what is the most important, well-known to all employees.

Portal solutions and processes automation along with e-mails are primary tools for work organization and communication support. Main reason to implement Intranet Portal is decrease of internal processes costs, usually achieved by introducing automated workflows. These components are accessed via web based portal, which provides to simplified data access and improved communication.

Combined features of intranet portal and business processes automation have allowed us to create portal solutions that are in fact electronic workplaces with full access to necessary data, information and processes..

Our portal solutions are mainly based on SharePoint web platform used for Intranet / Extranet development, workflow implementation, user data storage and access management. Platform designed and developed by Microsoft seamlessly integrates with other Microsoft products such as Excel, Word or Outlook.

For customers who wish to implement new web-based solutions, we offer comprehensive business analysis followed by implementation, maintenance and further development during solution's lifecycle. We have experience with vast range of solutions: business processes implementations, Intranet design and development, Enterprise Content Management (ECM), Business Process Management (BPM), extranets, management information systems – these are some among many of the projects we are performing for our clients.

For customers who wish to further develop their existing applications (whether it's redesign or adding new features that customer wants to be performed), we offer help with the analysis of the aforementioned applications and implementation according to customer's needs. If customer's request is for minor enhancements only, our consultants will help by performing them and sharing their experience regarding further possible improvements.

Apart from fully customized portals implementation for customers' needs, we can also offer many pre-built modules which can be customized later for specific customers' requirements.

Key benefits:

- ▶ Adjustment of systems for unique needs and requirements of organization
- ▶ Optimization of business processes thanks to shorter decision time
- ▶ Improved accuracy, clarity and consistency of data in the process
- ▶ Reduced number of paper applications and their replacement with electronic equivalents
- ▶ Ability for managers to verify process efficiency
- ▶ Monitoring of the key processes in the enterprise including verification of processes' performance



Some of these modules include:

Absences

- ▶ Saturdays, Sundays, holidays and other predefined days off are automatically taken into account when calculating effective leave days
- ▶ View of current and previous employee leave applications
- ▶ Replacement assignment during application process
- ▶ Leave information storage integrated with Active Directory
- ▶ E-mail notification at every step of the process

Employment & Recruitment Portal

- ▶ Centralized system for storing information about current and previous candidates and their skills.
- ▶ Implements processes of employment and its terms changes
- ▶ Integrated with Active Directory
- ▶ E-mail notifications

CAPEX Management Portal

- ▶ Comprehensive implementation of investment budgets planning process for various categories
- ▶ Submitting CAPEX applications according to budget plans, implemented with acceptance process
- ▶ Investment settlement applications

Incoming invoices

- ▶ Allows registering and flow of incoming invoices replacing traditional paper system
- ▶ Each invoice is registered in the system and described with various parameters, that simplifies further work (e.g. faster searching)
- ▶ Incoming invoices are forwarded according to customer defined workflow
- ▶ Insight in the invoices summary improves finance management

Mini CRM Portal

- ▶ Offers key CRM class application features while maintaining simplicity of operating
- ▶ Sales opportunities management
- ▶ Defining clients and trades related to them
- ▶ Automatic collection of project related information
- ▶ E-mail notifications

Service Desk Portal

- ▶ Ability to check solution state of help requests and view statistics related to them
- ▶ Task assignment to specific service engineer
- ▶ FAQ available at Service Desk with implemented system of tags and related articles
- ▶ Integrated with Active Directory

Technologies:

- ▶ SharePoint 2007 / 2010 / 2013
- ▶ ASP.NET Web Forms / ASP.NET MVC
- ▶ SQL Server 2008 / 2012

Certification:

Our skills are guaranteed by many certificates that Microsoft issue to IT specialists who meet the required standards:

- ▶ Microsoft Certified Professional Developer: SharePoint 2010
– 6 Consultants / Programmers
- ▶ MCITP: SharePoint Administrator 2010
– 1 Consultant

Further information about the IMPAQ Group at www.impaqgroup.com



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